



## MITIGATION PLAN

August 2020

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## Message from Cambridge Administration

We know that students benefit from in-person learning, and safely returning to in-person instruction in the fall 2021 is a priority. We understand that parents and guardians need to have complete and up-to-date information to make the best decisions for their families, at the same time we know there is no perfect solution, as we strive to commit to excellence and a family atmosphere.

Cambridge Academy embraces the feedback, recommendations and guidance from our state, county, and local agencies alongside any legislative updates. We understand that circumstances and guidance related to COVID-19 may continue to evolve throughout the coming school year, and we have built a plan flexible enough to respond to those evolutions.

## Mitigation Plan & Safety Measures

The following information outlines Cambridge Academy's commitment to the health and safety of our students and families, teachers, and staff. Our safety measure includes existing CDC guidelines as well as our response. This information is also available on our website by clicking:

[www.cambridgeacademyaz.com](http://www.cambridgeacademyaz.com)

### Containment/Cohorts

#### CDC Guidelines

- Modify facilities to allow for physical distancing (e.g., use of cohorts/ podding)

#### Cambridge Academy's Plan

- If an emergency arises that requires a staff member to touch a student or another staff member, resume social distancing as soon as safely possible, wash hands, and disinfect any surfaces touched.
- Limit mixing between groups if possible.
- Lunch is served in the cafeteria and facilities are cleaned after every use.
- Recess schedules and zones for less students on the playground.
- Students remain with the same peers throughout the day (will have breaks outside, in the class, etc.) whenever possible.
- Electives will be held in the classrooms and outdoors.

## Intensify Cleaning and Disinfecting

### CDC Guidelines

- Cleaning and maintaining healthy facilities, including improving ventilation.

### Cambridge Academy's Plan

- Daily cleaning regiment with approved supplies.
- Staff is provided with disinfectant to use as needed throughout the day. Staff are school employees which allow better monitoring of cleaning quality and better provide additional cleaning support as needed.
- Classrooms are cleaned daily, bathrooms frequently throughout the day.
- Facilities are cleaned and sanitized daily.
- All HVAC systems are regularly cleaned.

## Handwashing and Respiratory Etiquette:

### CDC Guidelines

- Training and Communication

### Cambridge Academy's Plan

- Teach and reinforce handwashing with soap and water for at least 20 seconds, and increase monitoring to ensure adherence among students and staff.
- Staff has been trained in handwashing prior to the start of school. Staff is required to follow the handwashing policy.
- Students are trained within the first three days of school. The training includes videos, staff training students, posters hung throughout the school and verbal reminders. Handwashing includes soap/ water method and hand sanitizer.
- Parents need to train their students at home on washing hands following the CDC guidelines.

## Face Coverings

### CDC Guidelines

- Masks should be worn indoors by all individuals (age 2 and older) who are not fully vaccinated.

### Cambridge Academy's Plan

- We encourage the use of face coverings among stakeholders in accordance with the CDC guidelines.
- We want to ensure all stakeholders on campus feel safe and able to utilize face coverings according to their needs.
- Staff will place a mask on for 1 on 1 interaction if a student feels safer in the interaction.
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## Food Service

### CDC Guidelines

- Have children bring their own meals as feasible, or serve individually plated meals.

### Cambridge Academy's Plan

- Students will bring their lunch and eat in the cafeteria or outside where social distancing will be practiced.
- Lunch will be catered from My Hot Lunchbox. It comes individually prepared for each student who orders a meal.

## Hand Washing

### Cambridge Academy's Plan

- Staff of Cambridge Academy have been trained in hand washing prior to the start of school. Staff is required to follow the hand washing policies.
- Students are trained within the first three days of school. The training includes videos, staff training students, posters hung throughout the school and verbal reminders. Hand washing includes soap/water method and hand sanitizer.
- Parents need to train their students at home on washing hands following the CDC guidelines. The CDC guidelines have been posted on Cambridge Academy's website for reference.
- If students bring their own hand sanitizer, students may not share with any other person and parents understand if the sanitizer does not meet CDC guidelines, Cambridge Academy is free from liability.
- Teach and reinforce handwashing with soap and water for at least 20 seconds, and increase monitoring to ensure adherence among students and staff. Posters are located in communal spaces, staff and students are trained.
- If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used (for staff and older children who can safely use hand sanitizer).
- Encourage staff and students to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash, and hands washed immediately with soap and water for at least 20 seconds.

## Water Systems

### Cambridge Academy's Plan

- Water fountains will be in use and sanitized throughout the day.
- We have installed touchless water bottle fillers.
- Students are encouraged to bring up to two water bottles per day.

## Playground Protocols

### CDC Guidelines

- Outdoor areas generally require normal routine cleaning and do not require disinfection. Spraying disinfectant on sidewalks and in parks is not an efficient use of

disinfectant supplies and has not been proved to reduce the risk of COVID-19 to the public. You should maintain existing cleaning and hygiene practices for outdoor areas.

### Cambridge Academy's Plan

- Playground structures will be sanitized regularly throughout the day.
- Playgrounds will be "zoned" to maintain physical distancing.

### Shared Belongings

#### CDC Guidelines

- Discourage sharing of items that are difficult to clean or disinfect.
- Keep each child's belongings separated from others' and in individually labeled containers, cubbies, or areas.
- Ensure adequate supplies to minimize sharing of high touch materials to the extent possible (e.g., assigning each student their own art supplies, equipment) or limit use of supplies and equipment by one group of children at a time and clean and disinfect between use.
- Avoid sharing electronic devices, toys, books, and other games or learning aids.

### Cambridge Academy's Plan

- Students will keep their own individual supplies and will be stored in separate area.
- Shared school supplies will be wiped down after each use.
- Students will have their own individual computer devices.
- Students are not to share supplies/materials.

### Ventilation

#### CDC Guidelines

- Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible such as by opening windows and doors.
- Do not open windows and doors if they pose a safety or health risk to children using the facility (e.g. allowing pollen in or exacerbating asthma symptoms).

### Cambridge Academy's Plan

- Increase ventilation by opening doors when temperature allows and as available within classrooms (fan/vent on AC units).
- Update building structures to better ensure ventilation and sanitation
- Change air filters on a regular schedule.

### Signs and Messages

#### CDC Guidelines

- Post signs in highly visible locations (e.g., school entrances, restrooms) that promote everyday protective measures and describe how to stop the spread of germs (such as by properly washing hands and properly wearing a cloth face covering).

- Broadcast regular announcements on reducing the spread of COVID-19 on PA systems.
- Include messages about behaviors that prevent the spread of COVID-19 when communicating with staff and families (such as on school websites, in emails, and on school social media accounts).

### Cambridge Academy's Plan

- Regular school messages to parents with the latest guidelines from the CDC, state, and local health authorities.
- Student announcements and/or meetings will include how to reduce the spread of Covid-19 and germs.

### Appropriate Accommodations for Children with Disabilities

#### Cambridge Academy's Plan

- **For the 2021-2022 Year Specific to COVID-19:** If your child has a known Chronic Non-Infectious Condition (per Maricopa County Health Department): Isolation is not necessary if your symptoms are caused by a known chronic non-infectious condition (e.g., allergies, asthma). A doctor should provide a note confirming this.
- We will provide additional accommodations for children with disabilities, at the request of parents/ guardians.

### Health Screenings / Reported Cases

#### CDC Guidelines:

- Students, teachers, and staff should stay home when they have signs of any infectious illness and be referred to their healthcare provider for testing and care.
- Localities should monitor community transmission, vaccination coverage, screening testing, and occurrence of outbreaks to guide decisions on the level of layered prevention strategies (e.g. using multiple prevention strategies together consistently) to protect people who are not fully vaccinated, including students, teachers, staff, and other members of their household.
- Contact tracing in combination with isolation and quarantine with the State, local, territorial, or Tribal health departments.

#### Cambridge Academy's Plan

First checkpoint for screening starts at home:

- Keep child home if displaying any COVID-19 symptoms
- Encourage you to self-report if you have a family member displaying symptoms, has been exposed or tested positive.

If the staff member upon visual inspection of the child for signs of illness which could include flushed cheeks, rapid breathing or difficulty breathing (without recent physical activity), fatigue, or extreme fussiness. A staff member may take temperature if needed. Student will be asked to return home.

- **Student Displays Symptoms During the Day Process:**
  - Student will be sent to the Student Office with form filled out by staff member
  - Student will be isolated in the COVID-19 isolation area
  - Student will place face covering on (unless has medical conditions)
  - Staff member will conduct screening on the CDC website
  - Staff member will contact parent/guardian to pick up student if symptoms are consistent with COVID-19
  - Staff will notify local health officials of any case of COVID-19 while maintaining confidentiality.
  
- **For the 21-22 School Year Specific to contact tracing COVID-19:**
  - When we are notified of a positive case, our staff immediately begins contact tracing and identifies those who were in direct contact with that individual. As a precaution we place those who were in direct contact in quarantine because they had direct contact with someone who has tested positive for COVID-19.
  - If a member of the school tests positive for COVID-19 the following will happen:
    - We will follow guidance from Maricopa County when a member tests positive.
    - We will notify parents if a member within their child's class has tested positive.
    - If Cambridge Academy were to experience an outbreak on campus, we would follow the CDC guidelines on notifying members.
    - For positive results and reporting:
      - We will follow the isolation guidance according to the test results
      - We will follow contact tracing procedures, described above.
      - Staff will notify local health officials of any case of COVID-19 while maintaining
  
- **Parents / Guardians are notified about a COVID-19 case if:**
  - Their child has had direct contact (within 6 feet for a cumulative total of 15 minutes or more) with someone who tested positive, and that person is in isolation.
  - Their child has had indirect contact with a student or staff member that tested positive, within 6 feet for less than 15 minutes, or if they were in direct contact with a student in the class who has a household member who tested positive.
  - There are 2 or more active cases on campus from different households simultaneously that met specific criteria from the MCDPH (listed below).
  - School-wide notifications take place when two or more students or staff have tested positive for COVID-19 within a 14-day period, AND the following criteria from the Maricopa County Department of Public Health (MCDPH) are met:
    1. those that have tested positive could have had direct contact, such as in a classroom or on a school club.
    2. do not live in the same household; and
    3. were not identified as direct contacts of each other in another setting (e.g. friends who play together in each other's homes).

## Coordination with State and Local Health Officials

### Cambridge Academy's Plan

- We will implement and update guidance from state and local health officials as updated information is provided.
- We continually work with state and local health officials to ensure compliance in all areas.
- We will also contact required state and local officials regarding any positive cases on campus.

## Academic Needs

### Cambridge Academy's Plan

Cambridge is using three questions to provide interventions:

- Where is each student in their mastery of critical skills and concepts?
- What interventions are most effective?
- When will intervention learning take place?

We provide:

- Summer school is open to all students.
- Added Galileo (3-8) and AIMSWeb (K-2) to monitor students.
- Enrichment
- After school tutoring provided
- Added classroom aides to help with small group for reading and math

## Social, Emotional and Mental Health Needs

### Cambridge Academy's Plan

Student Supports:

- Incorporating and SEL (Social, Emotional, Learning) program
- Growth Mindset school wide
- Daily check in with classroom / homeroom teacher
- Specials provided- Music, Art, P.E., STEAM, Library, Yoga classes
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Family Supports:

- School wide events (one per month)

#### Safe & Conducive Learning Environment:

- School Psychologist on staff

#### Locating Absent Students:

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#### Teacher Training:

- Frequent professional development during staff meetings

### Staff Needs

#### Cambridge Academy's Plan

- Cambridge will provide reasonable accommodations for employees who have COVID-19 related concerns.
- We offer health insurance for all employees that includes mental health related resources.
- We offer team building opportunities to promote relationships and socialization.

### Efforts to Provide Vaccinations to School Communities

#### Cambridge Academy's Plan

- Amplifying Community Efforts:
  - We will use our communication channels to share all local vaccination drives / opportunities.

### Training Employees

#### Cambridge Academy's Plan

#### Train all employees prior to the start of school:

- Handwashing
- Social distancing
- Cloth face coverings
- Coughing and Sneezing Protocol
- School-wide procedures
- Sanitizing
- Daily Employee screening

## Other Needs (which may include student health and food services)

### Cambridge Academy's Plan

- We provide free or gently used uniforms to any family who is in need.
- School supplies are not required, and any student who is in need will receive materials needed. The school partners with the community for supply drives and donations.
- Cambridge has a McKinney Vento coordinator to meet the needs of our families who qualify as homeless.