

Cambridge Academy

Mesa Campus

9412 E Brown Road
Mesa, Arizona 85207
Phone: 480-641-2828
Fax: 480-325-2365

Queen Creek Campus

20365 E Ocotillo Road
Queen Creek, Arizona 85142
Phone: 480-987-3577
Fax: 480-987-4281

Application for

CERTIFIED EMPLOYMENT

_____ / _____ / _____
Last Name First Name Middle Name

Social Security Number

Primary Phone #

Email Address

Date of Application: _____

Date of Availability: _____

Position Desired: _____

IMPORTANT:

Before final consideration for employment, the candidate must have on file in our office a complete set of transcripts, a resume and a completed application. It is the candidate's responsibility to see that the file is complete.

All applicants must already have an Arizona Certificate or have already begun the Arizona Certification process prior to employment. Out-of-state candidates should contact the Arizona Department of Education, 1535 W Jefferson Street, Phoenix, AZ 85007 (602) 542-4367 regarding certification requirements. Please be aware that certification procedures may cause up to a 4 month delay in the certificate being issued.

Cambridge Academy does not discriminate on the basis of age, race, color, religion, sex, marital status, handicap/disability, national origin or any other legally protected status.

Cambridge Academy maintains a drug-free workplace and reserves the right to test employees for use of alcohol or drugs whenever reasonable suspicion exists that the employee has violated the drug-free workplace policy.

PERSONAL DATA (PLEASE TYPE OR PRINT)

1. Name _____ 2. Social Security # _____

3. Other names used _____ 4. Dates of usage _____

5. Personal mailing address

_____ Street Address or PO Box _____ City and State _____ Zip Code

6. Professional or Business mailing address

_____ Street Address or PO Box _____ City and State _____ Zip Code

7. Primary Phone # _____ 8. Email address _____

9. Driver's License # _____ 10. Issuing State _____ 11. Expiration Date _____

12. Are you legally eligible to work in the United States YES NO

13. Position desired _____

14. Present position _____ 15. Present salary _____

16. Reason for leaving present position _____

PERSONAL DATA continued

17. Have you completed the fingerprint requirement for the Arizona Teaching Certificate? YES NO

18. Please list Arizona certificates and endorsements to which you now have or are eligible for:

19. Education. Please list colleges or universities attended, dates of attendance and degree earned

_____	_____	_____
_____	_____	_____
_____	_____	_____

20. Please provide the following information.

Previous Employer	Dates of Employment	Position	Phone

21. Please provide three references.

_____	_____	_____
Name	Relationship	Phone
_____	_____	_____
Name	Relationship	Phone
_____	_____	_____
Name	Relationship	Phone

INTERESTS AND PROFESSIONAL ACTIVITIES

Please list any interests and /or activities that might show additional experience working with young children.

PROFESSIONAL GROWTH

Beginning in the space below and continuing on the following page, in your own handwriting, please write a statement that includes the following 3 points:

- 1. The reasons why you want to teach in one of our schools
- 2. Your long range educational goals
- 3. Your plans for professional growth

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PROFESSIONAL GROWTH continued

CRIMINAL ACTIVITY REPORT

Because of the responsibility Cambridge Academy has to its school children and the community, the following information is needed from all applicants and employees. A record of arrest or conviction does not prohibit employment, however, failure to complete this form accurately and completely may mean disqualification from consideration for employment or may cause dismissal if employed. Failure to disclose all information may result in prosecution for filing false information with a public agency. Applicants and employees must report any arrests and/or convictions that occur subsequent to the time they initially completed this form.

PLEASE PRINT CLEARLY. Be sure to read carefully and answer every question.

Name _____ Social Security # _____

Other names used _____ Dates of usage _____

Answer these questions truthfully even if the condition was ultimately expunged, reversed or otherwise set aside.

1. Have you ever been convicted* of any misdemeanor offense(s) other than traffic violation(s)? YES NO
2. Have you ever been convicted of a DUI offense? YES NO
3. Have you ever been convicted of a felony? YES NO
4. Have you ever been convicted of a sex or drug related offense? YES NO
5. Have you ever been convicted of a dangerous crime against children as defined in A.R.S. 13.604.01? YES
 NO
6. Have you ever been arrested for any offense which has not yet been resolved? YES NO

If any of the boxes above are marked "YES" fill in the information requested below and attach a letter of explanation.

CONVICTION INFORMATION

Conviction charge _____ Date of conviction _____

Court of conviction _____ City and State of conviction _____

Amount of fine _____ Length of jail time _____

Factual details or other remarks _____

Conviction charge _____ Date of conviction _____

Court of conviction _____ City and State of conviction _____

Amount of fine _____ Length of jail time _____

Factual details or other remarks _____

*CONVICTION means that the final judgment on a verdict or a finding of guilty, a plea of guilty, or a plea of no contemere, in any state or federal court of competent jurisdiction in a criminal case, regardless of whether an appeal is ending or could be taken.

A.R.S. 14.3716 requires applicants to give notice of any conviction for dangerous crimes against children. These crimes are defined in A.R.S. 13.604.01 as second degree murder, aggravated assault, sexual assault, molestation of a child, sexual conduct with a minor, commercial sexual exploitation of a minor, sexual exploitation of a minor, child abuse, kidnapping and sexual abuse, if any of these crimes are committed against a minor under 15 years of age.